



தமிழ்நாடு திறந்தநிலைப் பல்கலைக்கழகம்
Tamil Nadu Open University
Saidapet, Chennai-600 015



**External
Academic & Administrative
Audit (EAAA) Report**
2017-18 to 2021-22 (5 years)

Prepared and Analyzed by
EAAA COMMITTEE

The External Academic and Administrative Audit Committee consisting of the following visited the Tamil Nadu Open University, Chennai on 21-02-2023 and 23-02-2023

1. Col.Dr.G.Thiruvassagam, (former Vice-Chancellor, University of Madras, Chennai & Bharthiyar University, Coimbatore) and present Vice-Chancellor, Academy of Maritime Education and Training(AMET), 135, East Coast Road, Kanathur, Chennai-603112.
2. Prof. Manjulika Srivastava, Director, Centre for Internal Quality Assurance (CIQA), Indira Gandhi National Open University (IGNOU), Maidan Garhi, New Delhi-110068.
3. Prof.Swaraj Basu, Professor, SOSS, Indira Gandhi National Open University (IGNOU), Maidan Garhi, New Delhi-110068.

(1). External Academic and Administrative Audit (EAAA)

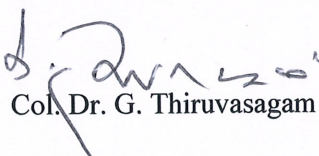
The main objective of the External Academic and Administrative Audit is to review, assess and evaluate the performance in domains of teaching-learning and evaluation process, research, extra-curricular and administrative aspects pertaining to Academic School and Administrative Departments of Tamil Nadu Open University to ensure preparedness for National Assessment and Accreditation Council (NAAC) accreditation.

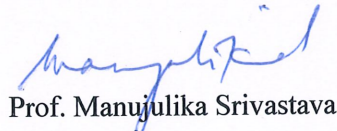
As a part of the EAAA process, the following criteria-wise evaluation of the academic schools/department was carried out:

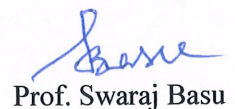
- (I). Curricular Aspects
- (II). Teaching-Learning and Evaluation
- (III). Research, Innovations and Extension
- (IV). Infrastructure and Learning Resources
- (V). Learner Support and Progression
- (VI). Governance, Leadership and Management
- (VII). Institutional Values and Best Practices

(2). Schedule planned for the EAA Audit

The Schedule planned for the EAA Audit visit with prior permission of the Committee is mentioned below.


Col. Dr. G. Thiruvassagam


Prof. Manjulika Srivastava


Prof. Swaraj Basu

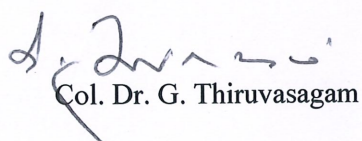
21st February 2023(Tuesday)

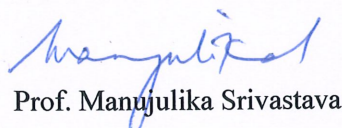
Two of the Committee members: Prof. Manjulika Srivastava and Prof. Swaraj Basu from Indira Gandhi National Open University (IGNOU) reviewed the entire SSR with the Director CIQA of TNOU and his team. Criterion-wise discussion was held with the conveners of the respective criterion. The members suggested necessary changes and also incorporated corrections wherever noticed in all the seven criteria, profile, executive summary, SWOC Analysis, extended profile and implementation of NEP 2020.

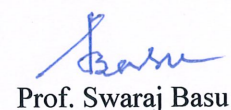
Minute to Minute Schedule for External Academic and Administrative Audit (EAAA) Committee Visit

22nd February 2023 (Wednesday)

Time	Visit/Activities
10.30. am-11.00.am	Preliminary Meeting with all Statutory Officers, all Chairperson/Criterion Heads and CIQA Team-Syndicate Hall, TNOU
11.00. am-12.00 pm	Self-Study Report Presentation -Syndicate Hall, TNOU
12.00 pm- 12.05.pm	Visit to Academic Block & MPDD Building
12.05. pm-12.20.pm	School of Management Studies
12.20. pm-12.35.pm	School of Continuing Education
12.35. pm-12.50.pm	School of Politics and Public Administration
12.50. pm-01.05.pm	School of Journalism and New Media studies
01.05. pm-02.05.pm	Lunch Break
02.05. pm-02.20.pm	School of Social Sciences
02.20. pm-02.35.pm	School of Science
02.35. pm-02.50.pm	School of Humanities
02.50. pm-03.05.pm	School of Tamil and Cultural Studies
03.05. pm-03.20.pm	School of Education
03.20. pm-03.35.pm	School of Computer Science
03.35. pm-03.50.pm	Students Registration and Evaluation


Col. Dr. G. Thiruvagam


Prof. Manjulika Srivastava


Prof. Swaraj Basu

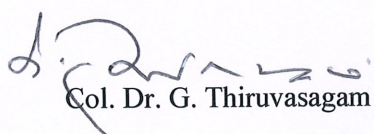
03.50. pm-04.05.pm	Convocation Hall
04.05. pm-04.20.pm	School of Library and Information Science
04.20. pm-04.35.pm	Library
04.35. pm-05.00.pm	Material Production and Distribution Division
05.00. pm-05.15.pm	Centre for University Informatics
05.15. pm-05.20.pm	Guest House

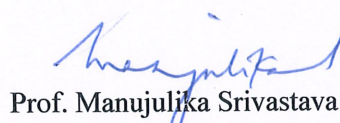
23rd February 2023(Thursday)

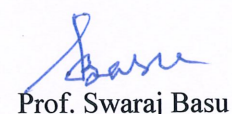
10.00. am-10.15.am	Admission Section, Health Centre
10.15. am-10.30.am	Students Support Services Division
10.30. am -10.45. am	Centre for Internal Quality Assurance
10.45. am -11.00. am	Vice-Chancellor Office
11.00. am -11.15. am	Registrar Office
11.15. am -11.30. am	Finance Division
11.30. am -11.45. am	Centre for Electronic Media Production and Research
11.45. am -12.05.pm	Centres/Cells/Committee
12.05. pm- 12.25.pm	Exit Meeting with all Statutory Officers, all Chairperson/Criterion Heads and CIQA Team-Syndicate Hall, TNOU
12.25.pm-12.30.pm	Group Photo

The External Academic and Administrative Audit Committee visited different Divisions, Cells/Centres and Academic School / Departments of Tamil Nadu Open University as per the above-mentioned Schedule.

In the introductory meeting on 22-02-2023(Wednesday), the Hon'ble Vice-Chancellor Prof. S.Arumugam welcomed the Convener and the Members of the Committee and briefly presented about the vision and mission of the Tamil Nadu Open University(TNOU) with their planning for NAAC Accreditation process. He also introduced the Registrar, Finance Officer, Controller of Examinations, Chairpersons and the CIQA Team to the EAAA Committee.


Col. Dr. G. Thiruvassagam


Prof. Manujulika Srivastava


Prof. Swaraj Basu

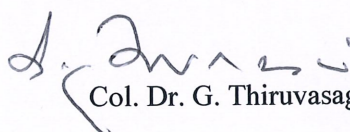
The Vice-Chancellor requested the Convener and the Members to peruse the draft Self Study Report (SSR) prepared by TNOU and offer their valuable suggestions. The Vice-Chancellor specially requested Col.Dr.G.Thiruvassagam, (former Vice-Chancellor, University of Madras, Chennai & Bharthiyar University, Coimbatore) who has vast experience in the field of higher education, Prof. Manjulika Srivastava, Director, CIQA, IGNOU and Prof. Swaraj Basu, Professor, IGNOU to provide valuable inputs as the Indira Gandhi National Open University, New Delhi has obtained A++ grade in NAAC.

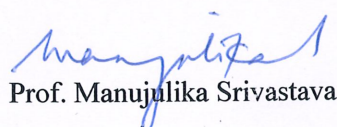
The External Audit started with presentation of the detailed draft of SSR by Prof. P.Thiyagarajan, Director-CIQA, TNOU that the CIQA Team of TNOU has prepared till date.

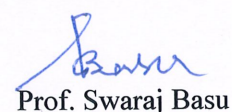
The Committee made suggestions and shared their observations regarding all the seven criteria in SSR. After that the CIQA Team asked set of questions for the solutions of queries they had, and the External Audit Committee responded to them positively. Further the External Audit Committee also guided how to prepare seven separate files criterion-wise for the Quantitative Metrics (Q_nM) and Qualitative Metrics (Q_m) therein. The External Audit Committee also suggested how supportive documents should be uploaded and filed properly with proper numbering.

In the afternoon session 22-02-2023(Wednesday), the External Audit Committee witnessed and evaluated all the presentations made by Academic Schools/ Departments like Management, Continuing Education, Education, Politics and Public Administration, Social Sciences, Science, Computer Science, Tamil and Cultural studies, Humanities, Library and Information Science, and Journalism and New Media Studies. The Committee members made certain observations and suggestions regarding the design of presentation, structure of presentation and the inputs in the presentation.

The Committee briefed about the 'do' and 'don'ts' of presentation. It was also suggested that all the teaching and non-teaching staff should go through the Open University NAAC current Manual and be familiar with the seven criteria. A Visit to Academic Block was also made and the Committee interacted with the faculty members of School of Management Studies, School of Continuing Education, School of Politics and Public Administration, School of Journalism and New Media Studies, School of Social Sciences, School of Science, School of


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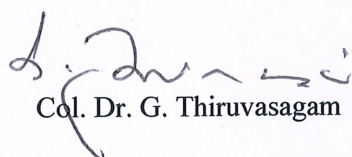

Prof. Swaraj Basu

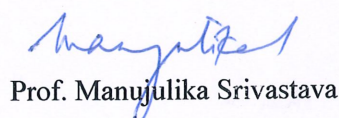
Humanities, School of Tamil and Cultural Studies, School of Education, School of Computer Science, School of Library and Information Science, and staff of Student Registration and Evaluation Division, Material Distribution Division, Centre for University Informatics, and also the Central Library, TNOU Guest House and Convocation Hall.

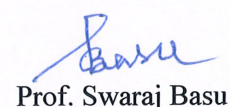
On 23-02-2023 (Thursday), the Second day, the External Audit Committee visited Admission Section, Student Support Service Division, Centre for Internal Quality Assurance, Office of the Vice-Chancellor, Office of the Registrar, Administration Division, Finance Division, various Cells and Centres of the University and Centre for Electronic Media Production and Research. The Committee checked relevant files and registers. The Committee also enquired from the office staff and officers about their nature of work in the University, training/ orientation to the ODL system, their performance, their future plans, and coordination with statutory bodies and authorities. The Committee also interacted with the other stakeholders. Further the Committee guided department/division heads, members of respective department/division for their preparation for the NAAC Peer Team visit. The Committee responded to the queries raised by the staff.

The Committee enquired about the file management system, automation, policy for promotion of Research, Consultancy, Employee welfare, Self Learning Materials, Mobilization and Optimization of Resources, and also Exam Manuals, Online Admission Manual, Regional Centre Manual and Academic Planner.

Exit meeting was arranged wherein the Committee highlighted the strengths of the University i.e., the efforts made to reach out to the rural and tribal populations of the State of Tamil Nadu and the Community engagement programmes towards the goal of making inclusive society. The use of ICT in providing learner support starting from admission to declaration of results; and the teaching-learning and evaluation process of the University is highly commendable. TNOU is doing appreciable work in promoting value-based education through Tamil language and its rich cultural heritage. In line with NEP 2020, TNOU has taken various initiatives for promotion of flexible education and application of multiple entry and exit, credit transfer, multidisciplinary academic programmes.


Col. Dr. G. Thiruvagam


Prof. Manujulika Srivastava

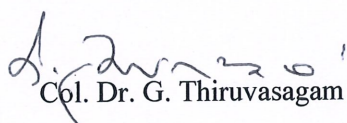

Prof. Swaraj Basu

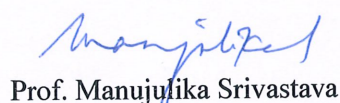
The Committee also appreciated the efforts made by the present Vice-Chancellor, Registrar, Director, CIQA and his team members and the convenors of the seven Criteria in preparing the SSR.

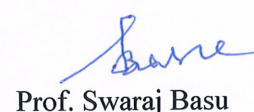
The Committee also felt that the University should try to increase the enrollment in various academic programmes, make efforts to develop academic programmes taking into consideration the diverse learners' needs, introduce online programmes as per UGC regulations, prepare MOOCs for SWAYAM platform, adopt available MOOCs of other HEIs.

The Committee also drew the attention for better maintenance of the campus with a focus on clean, green and energy efficient campus.

The Registrar of TNOU thanked the Convener and the Members of the External Academic and Administrative Audit Committee for accepting the invitation and providing valuable inputs.


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Prof. Manujulika Srivastava


Prof. Swaraj Basu

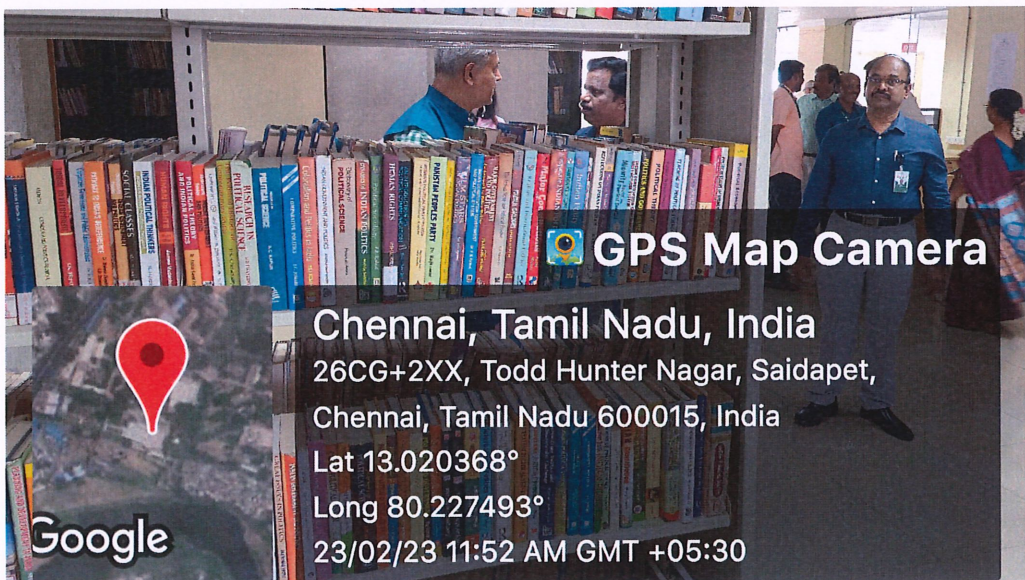
Glimpses of External Academic and Administrative Audit Committee visit



Convener and Members of External Academic and Administrative Audit(EAAA) Committee along with TNOU Vice-Chancellor and Team



EAAA Convener and Members of Committee welcomed by Vice-Chancellor

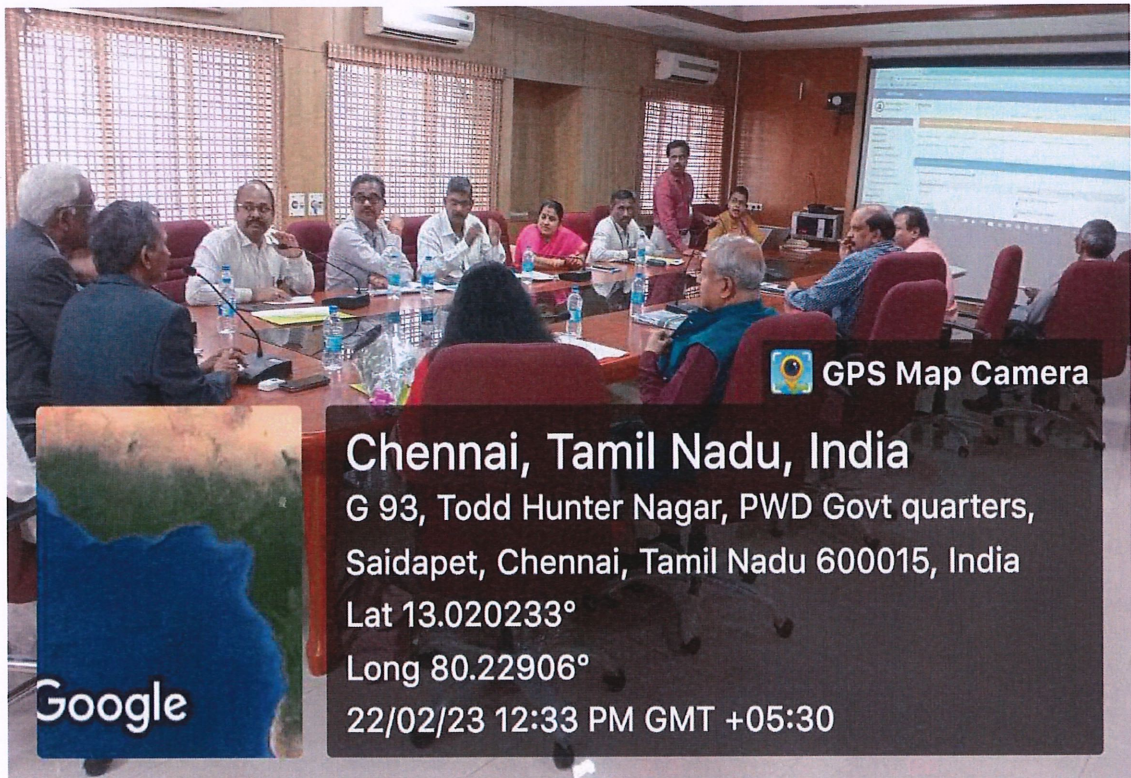


EAAA Committee visit at TNOU Library



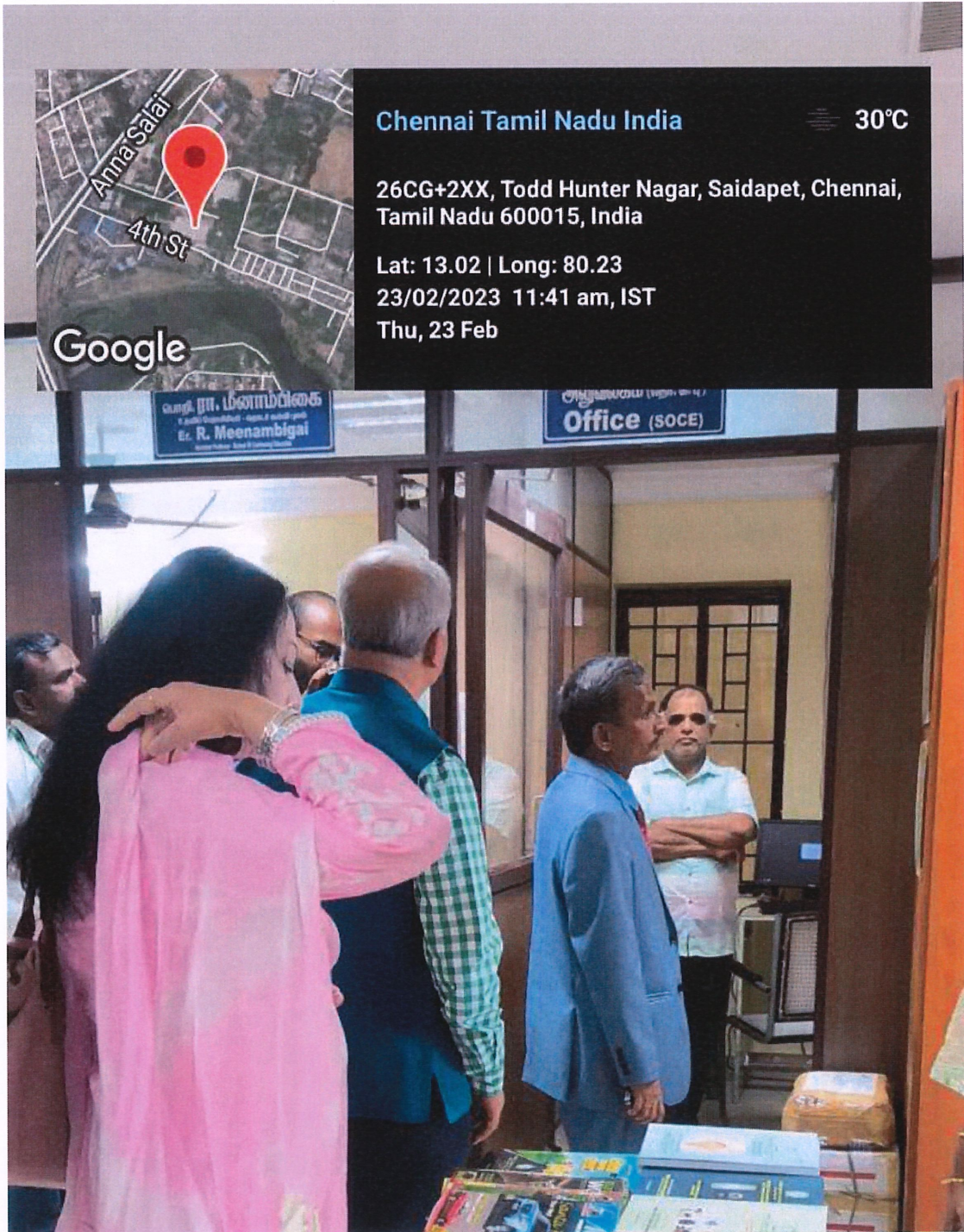
Chennai, Tamil Nadu, India
G 93, Todd Hunter Nagar, PWD Govt quarters,
Saidapet, Chennai, Tamil Nadu 600015, India
Lat 13.020233°
Long 80.22906°
22/02/23 12:34 PM GMT +05:30

Presentation by CIQA Director



Chennai, Tamil Nadu, India
G 93, Todd Hunter Nagar, PWD Govt quarters,
Saidapet, Chennai, Tamil Nadu 600015, India
Lat 13.020233°
Long 80.22906°
22/02/23 12:33 PM GMT +05:30

EAAA Committee Interaction with Criterion Conveners



TNOU Vice – Chancellor with EAAA Committee Members

P. M.

Director
Centre for Internal Quality Assurance (CIQA)
Tamil Nadu Open University, Chennai-15.

H. M.

Registrar
Tamil Nadu Open University
No.577, Anna Salai,
Saidapet, Chennai-600 015.



தமிழ்நாடு திறந்தநிலைப் பல்கலைக்கழகம்

Tamil Nadu Open University

Chennai - 600 015

Recognised by the University Grants Commission vide F.No.18-1/2015 (DEB-III)

Dated 15.09.2015 & 20.06.2017 the Government of Tamil Nadu to offer

Programmes in Formal/Non-Formal (Open) Stream.

12-B Status Granted by UGC



www.tnou.ac.in